

Chairperson: Carlessia Hussein  
 Vice Chairperson: Matt Reber  
 Executive Secretary: Maura Rossman, M.D., Antigone Vickery  
 Recorded By: Gloria Whittington

**HOWARD COUNTY BOARD OF HEALTH**  
 October 22, 2019 Meeting Minutes

**DATE:** October 22, 2019  
**TIME:** 6:00 p.m.  
**PLACE:** Howard County Health Department  
 8930 Stanford Blvd., Columbia, MD 21045

**Members Present:** Carlessia Hussein, Jason Bashura, Darryl Burnett, Judith Chernoff, Erica Martin, Paul Nagy, Audra Nixon, Jill RachBeisel, Gary Stewart

**Members Excused:** Emily Greenberger, Matt Reber

**Staff:** Maura Rossman, Health Officer, Antigone Vickery, Deputy Health Officer, Gloria Whittington, Administrative Assistant

Topic/Agenda	Discussion	Action / Follow-up
<b>Welcome and Introductions</b>	Carlessia Hussein opened the meeting at 6:00 p.m.	
<b>Call to Order</b>	Introduction were made of the new BOH member, Mr. Jason Bashura. Mr. Bashura represents the Environmental Health Specialist slot on the Board. He was approved by the County Council on October 7, 2019 and will be the lead in addressing environmental health issues that come to the BOH. With Mr. Bashura's appointment, there is now a full board. He received his informational binder and it was noted that a list of the board members and their biographies are included.	Add to all minutes when Motions and Approvals are presented.
<b>Approval of Agenda</b>	Motion to accept October's BOH agenda. The Chair made the motion to accept the agenda.  An amendment to the agenda was requested by Mr. Bashura for an additional item. It was noted by the Chair, if a member would like to add to the agenda it would be under <i>New Business</i> or under <i>For the Good of the Group</i> . The Chair made an amended motion to accept the agenda with the new item under <i>New Business</i> . Audra Nixon moved and it was seconded by Daryll Burnett. Members voted unanimous in favor of the amended the agenda to include Mr. Bashura's item for discussion under 'New Business'.	
<b>Approval of Minutes</b>	Updates and changes to the September meeting minutes were requested by the Chair. It was suggested to add motions, approvals and name of who makes motions and 2 <sup>nd</sup> motions on items should be noted hereafter in the minutes. The minutes of the previous meeting were approved as corrected. The Chair made the motion. It was approved by Erika Martin and seconded by Gary Stewart.	

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<p><b>Old Business</b></p> <p><b>New Business</b></p>	<p><b><u>Bylaw Review:</u></b></p> <p>Members discussed updates to the Bylaws to include the addition of two new members of the board to represent mental health and substance use disorder (under Article III). Over the summer it was brought to the attention of the Health Officer by the County that changes to the Bylaws were needed to reflect the changes that were previously made to County code. Specifically, the ‘powers and duties’ listed (Article II) need to match what’s in County Code and State Code. We have started but not completed the entire review of the bylaws.</p> <p>Dr. Rossman summarized the discussion and motions addressed at the last meeting into a draft document with track-changes that the BOH reviewed and discussed. Board Members stated they would like to understand their powers under Article II and want a clear understanding of State codes vs. County codes. The proposed change in the Bylaws reflect what is in the current regulations. If the Bylaws match what is in regulation, there is no need for change. After a lengthy discussion, a motion was made by the Chair to accept the amendments as discussed. Gary Stewart summarized the changes for the motion as (1) deleting items <i>a</i> through <i>l</i>; (2) renumber the items where item <i>l</i> becomes the new A; insert State code as B <i>including</i> i, ii, iii, iv (3) include the old <i>h, i, j, k, m, n</i> to become the new C, D, E, F, G, H. The board voted unanimous to the motion. Dr. Rossman will make the changes. There remains outstanding questions in other section of the Bylaws which will be discussed at future meetings.</p> <p>At the next meeting on November 26, Mr. David Moore, Principal Attorney to the BOH, will attend. Mr. Moore can provide answers to questions regarding HC Boards and Commissions and the legal role of the BOH. This is a great opportunity to have Q&amp;A and gain greater understanding of the board’s legal responsibilities and roles with HC. Members are to send questions they may have to Dr. Rossman by November 18. She will collate them and give them to Mr. Moore for review prior to the next meeting.</p> <p>The board Chair suggested having a small group work on this external the monthly meetings as the large group revision process is cumbersome.</p> <p>The new amended agenda item was presented by Mr. Bashura. Mr. Bashura stated he learned of lead issues in the drinking water in County schools. It was stated that some fountains were turned off and the schools were buying bottled water. It was noted that risk communications should be communicated with the Health Officer. Dr. Rossman will reach out to HCPSS to find out more information.</p>	<p>Dr. Rossman will make the changes and send out another draft of the Bylaws for review at the next meeting.</p> <p>Board members will submit questions for the attorney by November 18.</p>

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<b>Health Officer Report</b>	<p><b><u>Health Officer:</u></b></p> <p><b>Public Health Authority – Laws and Regulations in Howard County &amp; Maryland</b> was distributed to members to add to their informational Manual which was given out at the last board meeting.</p> <p>A pocket size informational pamphlet on <i>Problems with Alcohol or Drugs</i> was given out also with resource phone number and email address for constituents in HC seeking help.</p> <p>Reminder: If you have not already done so, send to Dr. Rossman a copy of your bio to be included in the informational binder. There is a list of each board member and what they do.</p>	<p>Send bios to Dr. Rossman if not already sent</p>
	<p><b>Topics for future meetings:</b> Mental Health Needs of Howard County Youth and Adolescents</p> <p><b>REMINDER:</b> Board of Health meets 9 months out of a year (12month year). There are no meetings in July, August and December.</p> <p>The meeting adjourned at 7:30 pm.</p>	
<b>Next Board of Health Meeting: November 26, 2019 at 6:00 p.m. at Howard Co. Health Department 8930 Stanford Blvd. 1<sup>st</sup> Floor, Columbia, MD 21045</b>		